

Superintendent's Letter
Tuesday, August 22, 2017

Wilson School District Strategic Vision Planks

WSD Vision Plank 1 – Improve upon or expand Wilson's portfolio to advance student success.

WSD Vision Plank 2 – Grow Wilson regionally or nationally.

WSD Vision Plank 3 – Increase organizational agility and capacity.

WSD Vision Plank 4 – Creative development of existing and new infrastructure.

WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.

WSD Vision Plank 6 – Control for fiscal accountability.

Among the actions taken by the Board at its regular board meeting on Monday, August 21, 2017 were the following:

The following student completed graduation requirements by attending the 2017 Wilson Summer School Program and is now ready to be added to the Class of 2017 permanent minutes:

Valerie Lynn Parsons (unable to attend)

5.0 Superintendent's Report (Motion Carried)

5.1 Resignations/End of Service

Teresa Amoroso, Child Care Supervisor, effective 8/14/17

Dr. Krista Antonis, Principal, Whitfield Elementary School, effective 10/6/17

Heather Biltcliff, Food Service Worker, effective 8/10/17

Kathy Blume, Nurse, High School, effective 9/8/17

Amanda Brensinger, 1st Grade Teaching Assistant, Spring Ridge, effective 6/20/17

Jaclyn Burdis, Guidance Counselor, High School, effective 10/13/17

Elizabeth Hartman, Food Service Lead Worker, effective 8/8/17

Lori Jackson, Substitute Child Care, effective 8/17/17

Sharon Lamonica, Food Service Worker, effective 8/10/17

Lisa Lasky, Skills Tutor, Southern MS, effective 8/10/17

Cynthia Mappin, Substitute Teacher Caller, effective 6/30/17

Adam Mietelski, Math Teacher, High School, change effective date to 8/7/17

Patricia Milus, Bus Aide, effective 8/7/17

Molly Snyder, Substitute School Bus Driver, effective 8/18/17

Jamey Steele, Special Education Instructional Assistant, Spring Ridge, effective 8/7/17

Lisa Veitz, Behavior Specialist, change effective date to 8/21/17

Natalie Woodward, VB Coach, change effective date to 8/21/17

Angela Wright, Special Education Instructional Assistant, West MS, effective 8/14/17

5.2 Change of Status

Denise Bentz, ELL Aide, to Secretary at Southern Middle School, \$15.25/hr., effective 9/5/17 (replaces Diane Hartz, who is retiring)

Rebecca Cunnius, Child Care School Age Supervisor, to Child Care School Age Assistant, \$13.75/hr., 25 hours/week, effective 8/28/17 (replaces Giovanna Borelli who transferred)

Madison Hauk, Grade 4, LTS, Green Valley, CY 2, effective 8/23/17 (credit year was not approved on a previous agenda)

Tammy Herr, Substitute Special Education Instructional Assistant, to Special Education Instructional Assistant – Autistic Support, Cornwall Terrace, \$13.32/hr., 29.5 hours/week, effective 8/28/17 (replaces Vicky Pfeifer who retired)

Bonnie Kleinsmith, Job Coach, hourly rate change to \$22.50/hr., effective 7/1/17 (position missed on 6/19/17 Support Staff hourly rate listing)

Eric LaChance, Science Teacher (LTS), West Middle School, to Science Teacher (TPE), West Middle School, B, CY2, \$45,250/yr., effective 8/23/17 (replaces Steve Rhoades who transferred)

Kathryn Landis, Child Care Assistant, to Child Care Supervisor, \$14.61/hr., 28.75 hours/week, effective 8/28/17 (replaces Theresa Amoroso who resigned)

Nicole Lecatsus, Child Care Assistant, to Child Care Substitute, \$11.54/hr., effective 8/28/17

Michaela Lehané, Autistic Support Teacher, Cornwall Terrace, CY 1, effective 8/23/17 (credit year was not approved on a previous agenda)

Amy Major, Emotional Support Teacher, West, CY 1, effective 8/23/17 (credit year was not approved on a previous agenda)

Meredith Martin, Kindergarten Teacher, Shiloh Hills, to ESL Teacher, Shiloh Hills, effective 8/23/17 (replaces Tim Stoltz who resigned)

Christina Mayer, Monitorial Aide, Whitfield, to Substitute Monitorial Aide, \$10.04/hr., effective 8/15/17

Angela Mitstifer, Reading Specialist, Green Valley, to Instructional Coach (ELA), effective 8/23/17 (position replaces former Elementary IT Coach position)

Terrance Snyder, Bus Driver, to Substitute Bus Driver, \$15.75/hr., effective 8/7/17

Elaine Sullivan, Special Education Instructional Assistant, Whitfield, to Substitute Instructional Assistant, \$12.32/hr., effective 7/31/17

Diane Valenti, Food Service Lead Worker, Green Valley, \$11.54/hr., 28.75 hours/week, effective 8/16/17 (replaces Elizabeth Hartman who resigned)

5.3 Child Rearing Leave

Jessica Cammauf, Guidance Counselor, Southern Middle School, from approximately 10/7/17 and returning on 11/28/17

5.4 Support Staff

Ashley Albrecht, Custodian, 2nd Shift, Whitfield, \$12.97/hr., effective 8/14/17 (replaces Leon Jefferson who transferred)

Caterina Alicea, Cashier, Lower House, \$10.04/hr., 22.5 hours/week, effective 8/16/17 (replaces Anne Lessig who transferred)

Yuvone Barnwell, Food Service Worker, Shiloh Hills, \$10.04/hr., 17.5 hours/week, effective 8/19/17 (replaces Karen Staut who resigned)

Amanda Bezner, Monitorial Aide, High School, \$10.04/hr., TBD hours/week, effective 8/28/17 (replaces Wendy Werner)

Megan Bryson, Greeter, Lower House, \$10.04/hr., 20 hours/week, effective 8/28/17 (replaces Beatrice Rickenbach who retired)

Laura Burkholder, Administrative Assistant to the Assistant Superintendent, \$38,273/yr., effective 8/14/17 (replaces Edna Carroll who was promoted)

Shaneece Carrero, Special Education Instructional Assistant – Autistic Support, Shiloh Hills, \$13.32/hr., 29.5 hours/week, effective 8/28/17 (replaces Victoria DiFazio who resigned {position transfer from GV to SL})

Jamie Deck, Monitorial Aide, Green Valley, \$10.04/hr., 2 hours/week, effective 8/28/17 (replaces Giovanna Borrelli, who had change of status)

Brittany DeSimone, Special Education Instructional Assistant – Autistic Support, Cornwall Terrace, \$13.32/hr., 29.5 hours/week, effective 8/28/17 (replaces Joanne Goss who resigned)

Kristine Eberly, Study Hall Monitor, High School, \$10.04/hr., 20 hours/week, effective 8/28/17 (replaces Andrew Milanik)

Julie Fry, 1st Grade Teaching Assistant, Green Valley, \$11.54/hr., 9 hours/week, effective 8/28/17 (replaces Kelly Malandra who resigned)

Frederick Keener, Substitute Van Driver, \$12.97/hr., effective 8/15/17

Frederick Keener, Substitute Bus Aide, \$10.04/hr., effective 8/15/17

Amy Kope, Substitute Monitorial Aide, \$10.04/hr., effective 8/28/17

Evan Lambros, Cook, Lower House, \$10.91/hr., 28.75 hours/week, effective 8/16/17 (replaces Laura Stemko who transferred)

Kathleen Lambert, Cashier, Green Valley, \$10.04/hr., 21.25 hours/week, effective 8/18/17 (replaces Linda Braun who resigned)

Eva Long, Substitute Food Service Worker, \$10.04/hr., effective 8/28/17

Christina Mayer, Monitorial Aide, Whitfield, \$9.87/hr., 7 hours/week, effective 10/12/16

Suzanne Moll, Library Assistant, High School, \$12.97/hr., 29.5 hours/week, effective 8/28/17
(replaces Tracie Koch who resigned)

Jonathan Moyer, Custodial, 2nd Shift, Southern Middle School, \$12.97/hr., effective 8/7/17
(replaces Tim Morrow who transferred)

Sandra Parson, Substitute Bus Driver, \$15.75/hr., effective 8/15/17

Jennifer Rosario, Food Service Worker/Cashier, Whitfield, \$10.04/hr., 16.25 hours/week,
effective 8/20/17 (replaces Heather Biltcliff who resigned)

Kimberly Spengler, 1st Grade Teaching Assistant, Cornwall Terrace, \$11.54/hr., 9
hours/week, effective 8/28/17 (replaces Ashley Young who resigned)

Kathryn Stewart, Special Education Instructional Assistant – Autistic Support, Shiloh Hills,
\$13.32/hr., 29.5 hours/week, effective 8/28/17 (replacing Alec Whitsett who resigned)

Sarah Strause, Greeter, High School, \$10.04/hr., 17.5 hours/week, effective 8/28/17
(replaces Tracie Koch, who originally transferred)

Nicole Swalm, Cashier, West Middle School, \$10.04/hr., 18.75 hours/week, effective 8/16/17
(replaces Patricia Minnick, who resigned)

Jennifer Taylor, 1st Grade Teaching Assistant, Green Valley, \$11.54/hr., 9 hours/week,
effective 8/28/17 (replaces Cynthia Wise)

Jennifer Taylor, Substitute Monitorial Aide, Green Valley, \$10.04/hr., effective 8/28/17

Darcie Willingmyre, Program Coordinator, Green Valley, \$14.25/hr., 17 hours/week, effective
8/16/17 (replaces Ellen Adam, who resigned)

Sandra Witman, Cashier, West Middle School, \$10.04/hr., 25 hours/week, effective 8/17/17
(replaces Diane Valenti, who was promoted)

Barbie Yuschock, Crossing Guard, \$15.00/hr., 16.25 hours/week, effective 8/3/17 (replaces
Pamela Higgins, who resigned)

Barbie Yuschock, Substitute Bus Aide, \$10.04/hr., effective 8/3/17

5.5 Professional Hires

a) Adrienne Drago

Education

Masters in School Psychology and Post Graduate Certificate in Applied Behavior Analysis
from St. Joseph's University

Experience

Clinical Supervisor ARCH of Lehigh Valley

Degree, Credit Year, Salary

Masters +18, CY 6, \$60,551/yr.

Assignment

BCBA Specialist, effective 8/23/17 (replaces Lisa Veitz, who resigned)

b) Alison Duthie

Education

Bachelor's Degree in Special Education, Lock Haven University

Experience

Special Education, Abington School District, 2016-2017

Degree, Credit Year, Salary

Bachelor's plus 24 credits, CY 2, \$49,800/yr.

Assignment

Learning Support, High School, effective 8/23/17 (replaces Rachel Mehaffey who transferred)

c) Caitlin O'Connor

Education

Masters in Speech and Language Pathology, Penn State

Experience

Student Teacher, Saucon Valley School District

Degree, Credit Year, Salary

Masters, CY 1, \$52,264

Assignment

Speech Therapist, Whitfield effective 8/23/17 (replaces Marybeth Rissinger, who resigned)

d) Heather Shainline

Education

Bachelor's Degree, Alvernia University

Experience

Autistic Support Teacher, Exeter School District, 2014-2017

Degree, Credit Year, Salary

Bachelor's plus 12 credits, CY 1, \$45,500/yr.

Assignment

Life Skills Teacher, Whitfield, effective 8/23/17 (replaces Lori Shuart who transferred)

e) Natalie Sten

Education

Master's Degree, Millersville University

Experience

School Psychologist, Eastern York School District, 2016-2017

Degree, Credit Year, Salary

Master's plus 45 credits, CY 1, \$60,838/yr.

Assignment

School Psychologist, Southern Middle School (replaces Christine Yoh who resigned; position moved to Southern Middle School from West Middle School)

5.6 Hourly Teacher

Katelyn Miller, Whitfield, \$19.22/hr., 17 hours/week, effective 9/25/17 (replaces Brandy Orr who resigned)

5.7 Extracurricular

Christy Austerberry, Southern Middle School Field Hockey Head Coach, \$2,212

Josh Burkhart, Freshman Football, Co-Assistant Coach, \$1,053

Tyler Jackson, Athletic Training Intern, effective 8/14/17

Kari Romano, Athletic Training Intern, effective 8/14/17

Theatre Camp Stipends -

Jody Reppert - \$2,000

Karyn Reppert - \$2,500

Elyse McDevitt - \$500

Andrew Rhoads - \$1,000

Erica Hassler - \$1,000

Marching Band Stipends, per attached

Tony Tuzzio, Girls Basketball camp, \$200.00

Doug Myer, Girls Basketball camp, \$2,030.00

Kristi Kauffman, Girls Basketball Camp, \$200.00

- 5.8 2017-18 Substitute Teachers, as attached.
- 5.9 2017-18 Food Service Substitutes, as attached.
- 5.10 2017-18 Substitute Instructional Assistants, as attached.
- 5.11 2017-18 Substitute Secretaries, as attached.
- 5.12 2017-18 Substitute Nurses, as attached.
- 5.13 2017-18 Transportation Substitutes, as attached.
- 5.14 2017-18 Child Care Substitutes, as attached.
- 5.15 2017-18 Substitute Monitorial Aides, as attached.

6.0 Consent Items **(Consent)**

- 6.1 **Accepted with gratitude** the following donation:
From Wilson Water Polo Parents Organization in the amount of \$9,200.00 with the restrictions outlined in the attached letter. The donation is to be deposited into the Wilson Water Polo Student Activity Fund.

7.0 Human Resources **(Motion Carried)**

- 7.1 **Authorization granted** for the Superintendent to make employment commitments to qualified applicants for the purpose of filling vacancies that occur after the August 21, 2017 Board meeting with action to be ratified by the Board of Education at the next official meeting.
- 7.2 **Approved** the Child Care Assignments, per attached.
- 7.3 **Approved** the Memorandum of Agreement with Wilson Education Association regarding Virtual Academy, per attached.
- 7.4 **Approved** to appoint Jessica Petrolati, Secondary Special Education Supervisor, Act 93, 12 months, \$93,360/yr., effective 9/18/17.

8.0 Pupil Services **(Motion Carried)**

- 8.1 **Granted permission to contract** with Elwyn Davidson School to provide one-to-one services for a special education student at a cost of \$164.35 per day, beginning 8/28/17 and ending 6/8/18.
- 8.2 **Granted permission to contract** with Elwyn Opportunities School to provide education for a special education student at a cost of \$175 per day and one-to-one services at \$160.35 per day, beginning 8/23/17 and ending 6/8/18.

- 8.3** **Granted permission** to ratify the contract with KidsPeace National Centers, Inc. Private Academic Program, to provide educational services to special education students on an as-needed basis at the per diem rate of \$161.53 per student, for 2017/2018 school year.
- 8.4** **Granted permission** to enroll foreign exchange student, Alvaro Schroll Casares, Gr. 10, High School, (from Austria) for the 2017-18 school year.
- 8.5** **Granted permission** to adopt the Addendum to Settlement Agreement and Release, to directly pay Janus School an amount not to exceed two thousand five hundred dollars (\$2,500) for 2017/2018 ESY transportation; and for 2018/2019 school year an amount not to exceed two thousand six hundred dollars (\$2,600.00) to directly pay Janus School for ESY transportation. To settle and comprise all claims raised by the parents of a special education student and to authorize the Board President and Secretary to execute the agreement on behalf of the district.
- 9.0** **Technology & Media (No Items)**
- 10.0** **Operations (Motion Carried)**
- 10.1** **Granted permission** to enter into Fireworks Indemnification Agreement with Lower Heidelberg Township.
- 11.0** **Finance (Motion Carried)**
- 11.1** **Approved** the budget transfers dated June 30, 2017.
- 11.2** **Approved** First National Bank to be an authorized depository for Wilson School District.
- 12.0** **Curriculum and Staff Development (Motion Carried)**
- 12.1** **Permission granted** to enter into an agreement with the Berks County Intermediate Unit (BCIU) to provide Behind-the-Wheel instruction to students from the district that register for the BCIU Driver Education Behind-the-Wheel Program through the Berks County Intermediate Unit. Cost to be paid by the parents of the students who register for the program.
- 13.0** **Transportation (Motion Carried)**
- 13.1** **Approved** a transportation contract with Berks Career and Technology Center for the school year 2017-2018 to transport Wilson School District students to West Campus at the rate of \$118.08 per day.
- 13.2** **Approved** a transportation contract with Gehman's Mennonite School for the school year 2017-2018 to transport five (5) Wilson students to/from Gehman's Mennonite School at a cost of \$4.24 per student/day.
- 13.3** **Approved** a transportation contract with New Rhoads Transportation for the school year 2017-2018 for transportation including an aide for one student to Vista School in Hershey at a cost of \$103.00 per day.

- 13.4** **Approved** bus routes and stops for the school year 2017-2018, subject to administrative changes throughout the year, as needed.
- 13.5** **Bid awarded** in the amount of \$392,975.00 to M. A. Brightbill Body Works for the purchase of a total of five (5) new buses which include three (3) 72 passenger school buses, one (1) 30 passenger mini bus and one (1) 48 passenger bus equipped with a wheelchair lift and other necessary equipment.
- 14.0** **Food/Cafeteria (No Items)**
- 15.0** **Child Care (No Items)**
- 16.0** **Extra-Curricular (No Items)**
- 17.0** **Policies (Second Reading – No Vote Needed)**
- 17.1** **Second reading** of the following revised policy:
Pol. #808 - Food Services
- 17.2** **Second reading** of the following revised policy:
Pol. #808.1 Free/Reduced-Price Meals
- 18.0** **Miscellaneous (No Items)**